Quality Code for Higher Education

College Approval Process – Approval Pro-forma (Pearson Programme)

INTRODUCTION

- The purpose of this annexe is to provide guidance on the criteria which should be met in order to grant College approval from a new/revised programme prior to seeking awarding body/organisation approval.
- The aim of the annexe is not to duplicate the requirements of the awarding body/organisation approval but to ensure all key outcomes are met.
- In deciding whether to approve a programme, the panel must have regard to the awarding body/organisation full programme approval.
1. Please confirm that the awarding body/organisation full programme proposal is fully completed and attached to this document

Yes ☐   No ☐

If, no please give an explanation of why this is not available.

2. Programme Regulations and Academic Framework

2.1 Please confirm that the proposed programme meets the requirements of the awarding body/organisation

Yes ☐   No ☐

Please provide the reference to relevant section in the awarding body/organisation full programme proposal or provide an explanation in the box below on how this is achieved
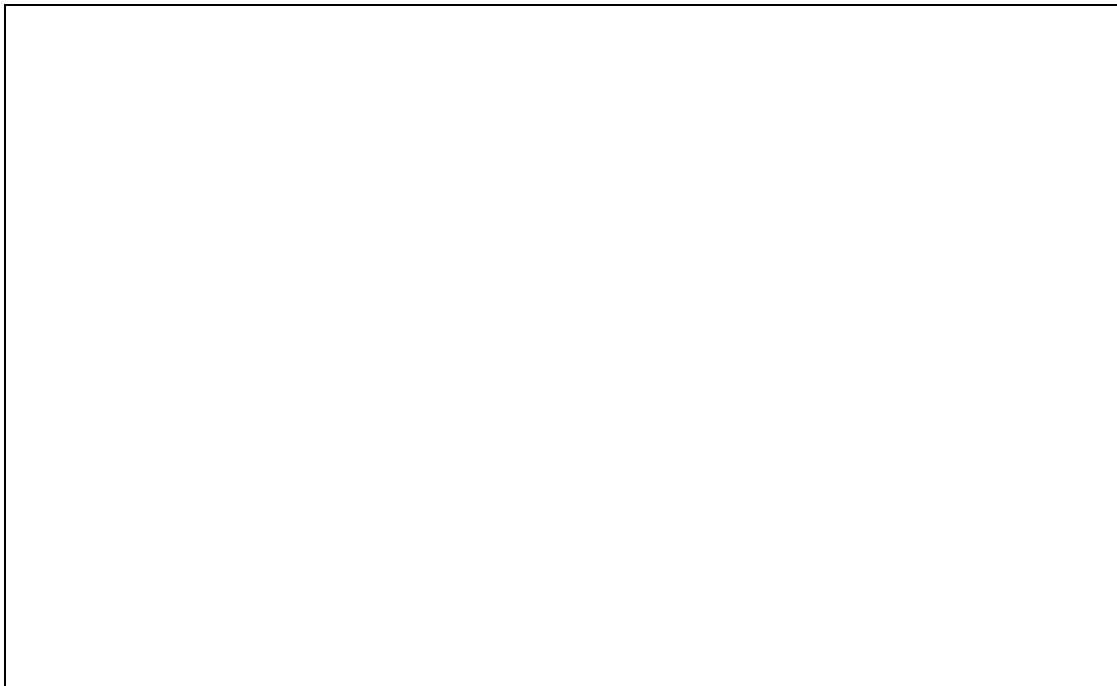

Annexe 7H

3. Aims and distinctive features

3.1 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show that the aims, title and qualification of the programme are mutually consistent
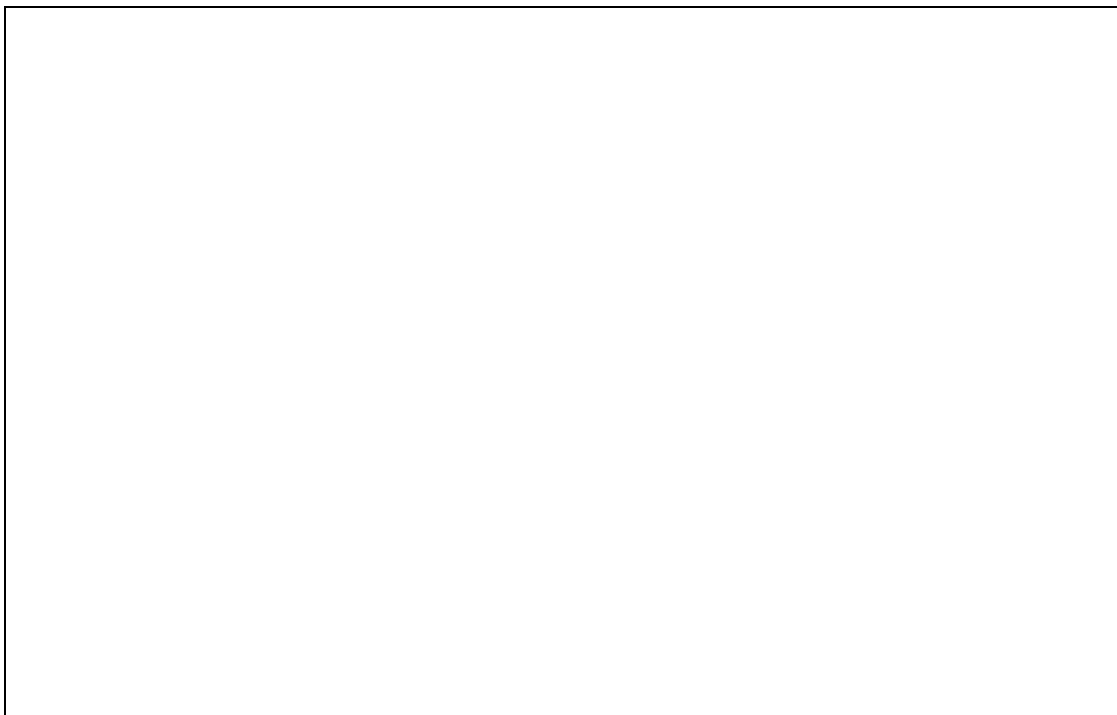
4. Programme and module learning outcomes

4.1 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show how the programme learning outcomes facilitates the aims of the programme
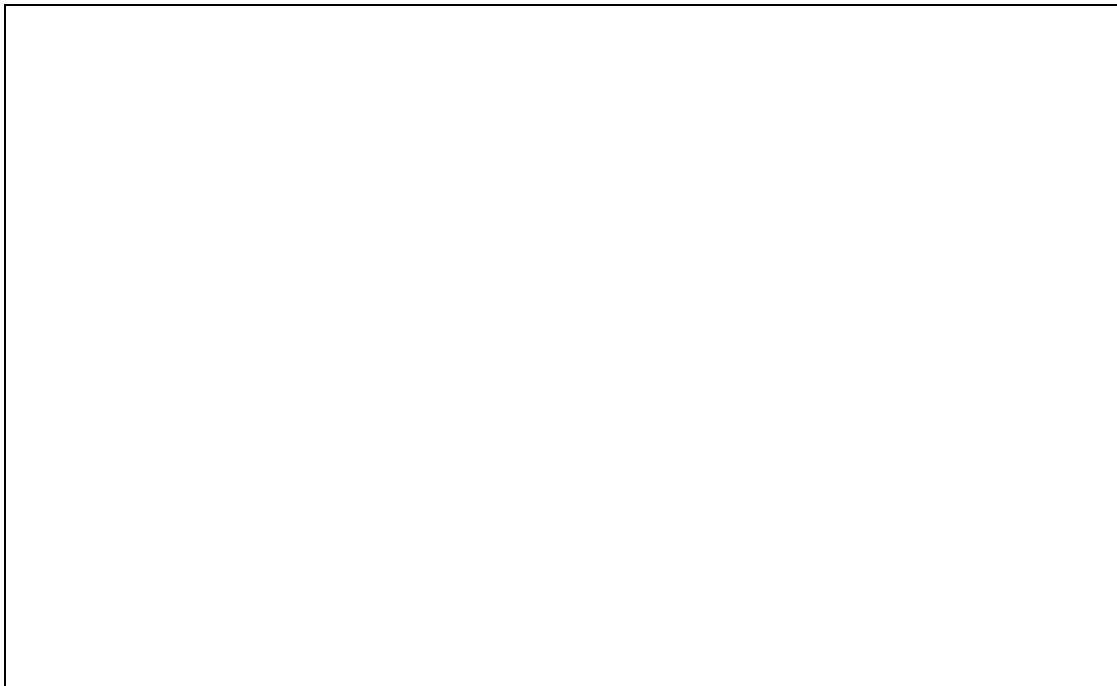
4.2 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show how the programme learning outcomes reflect the requirements of the QAA Quality Code

4.3 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show how the programme and learning outcomes are coherent

4.4 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show how learning outcomes achieve appropriate progression between levels
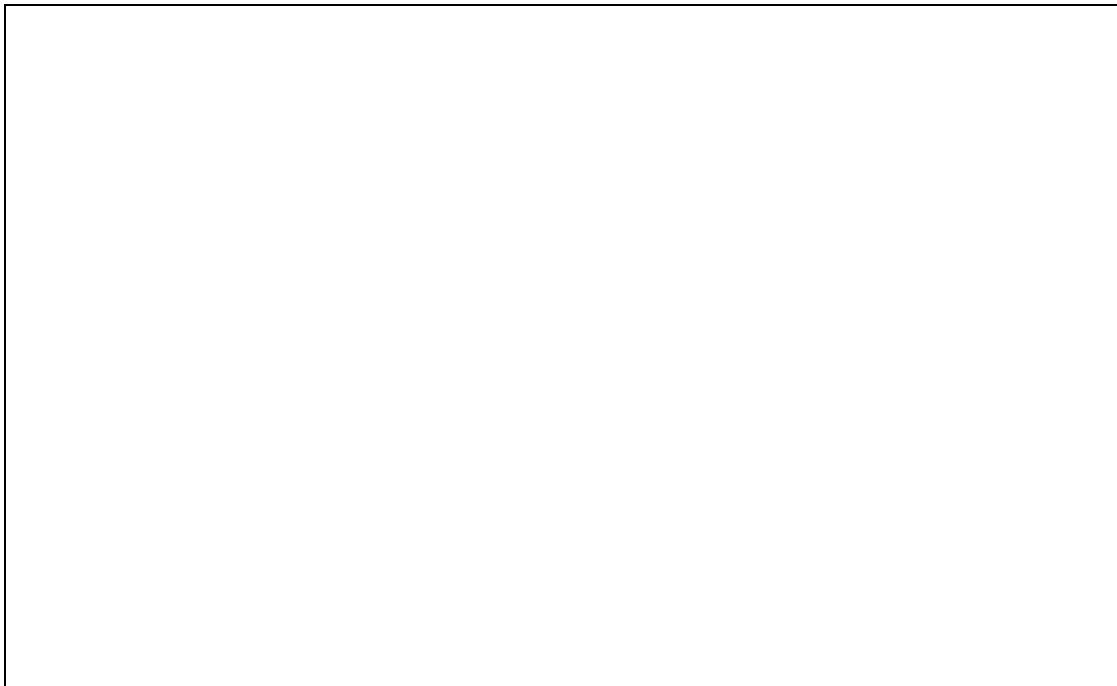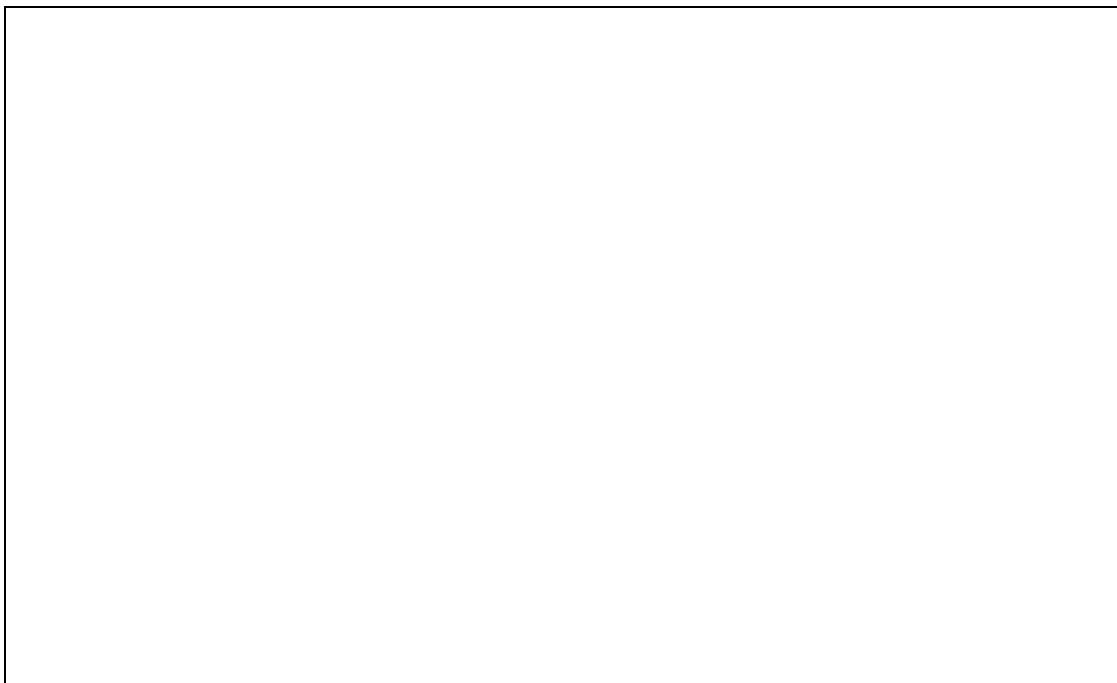
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5. **Curricula and assessment**

5.1 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show how the curriculum is appropriate, given the level of the programme
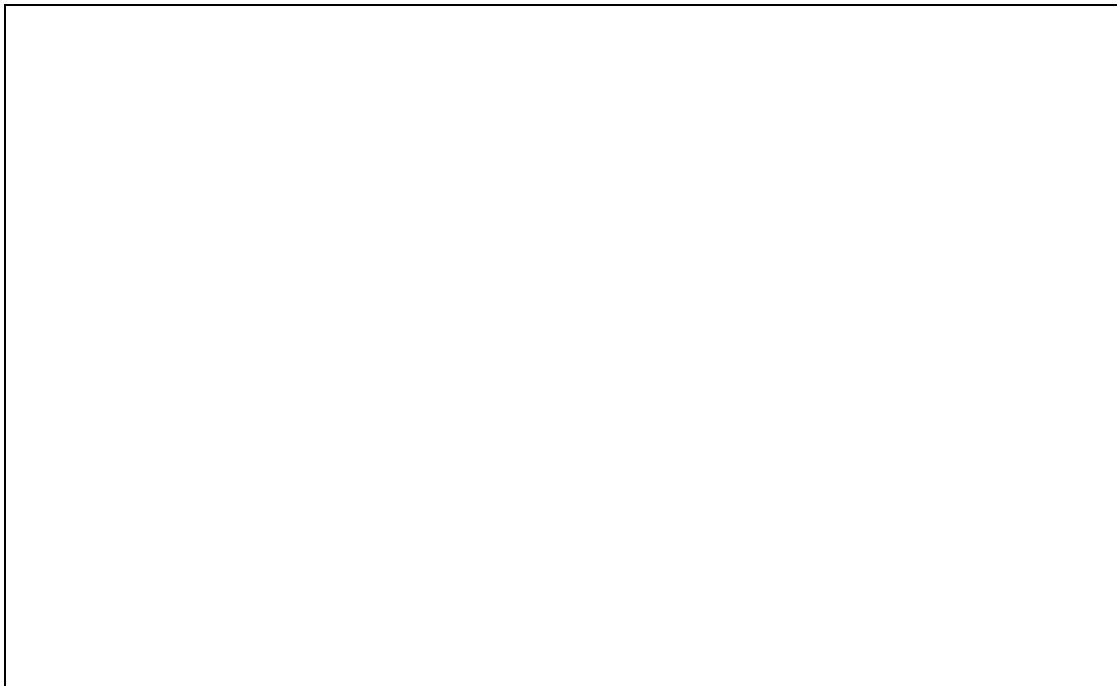
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5.2 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show how the curriculum is likely to enable students to achieve the module learning outcome
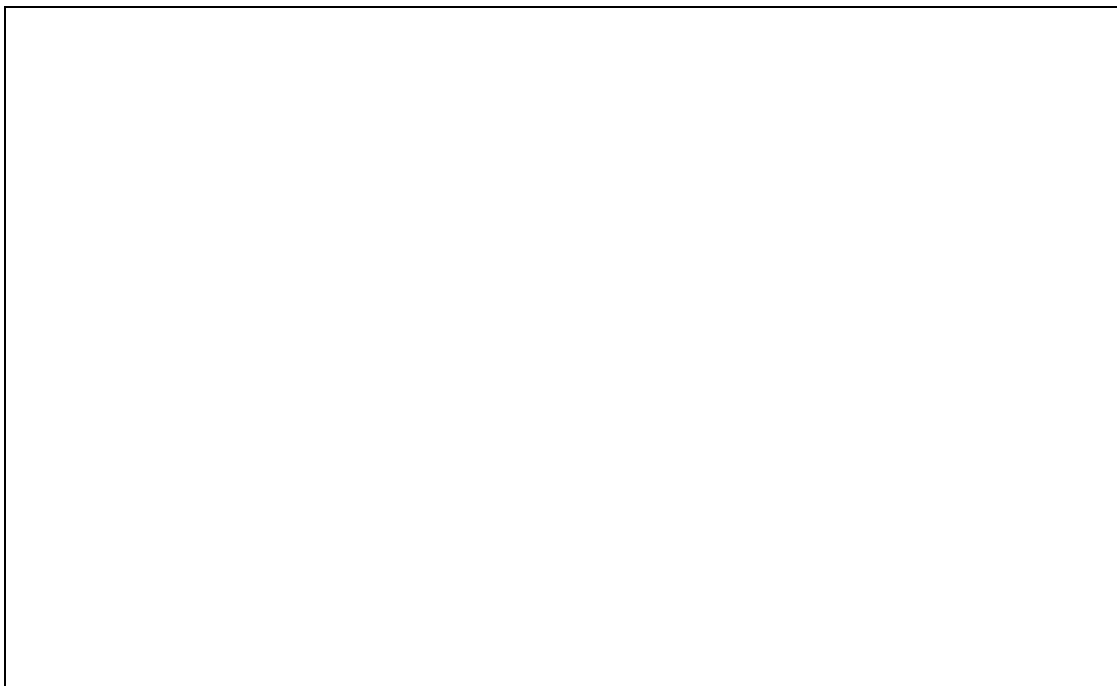
5.3 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show that the curriculum is sufficiently current
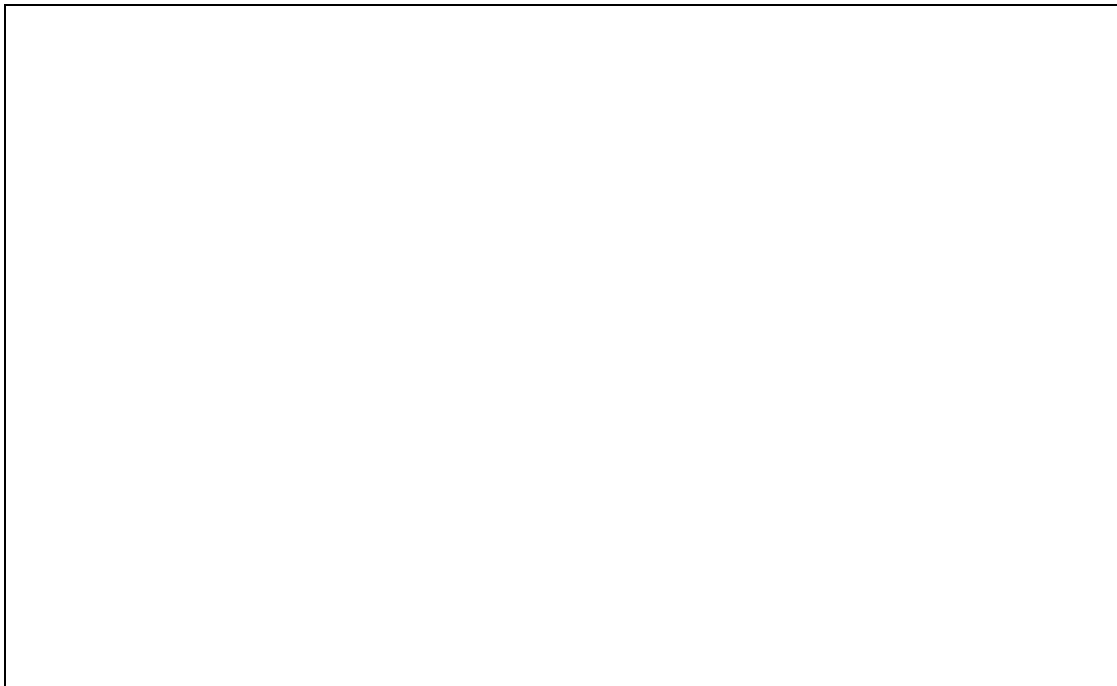
5.4 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show that assessment strategies are appropriate to enable students to demonstrate achievement of the module learning outcomes
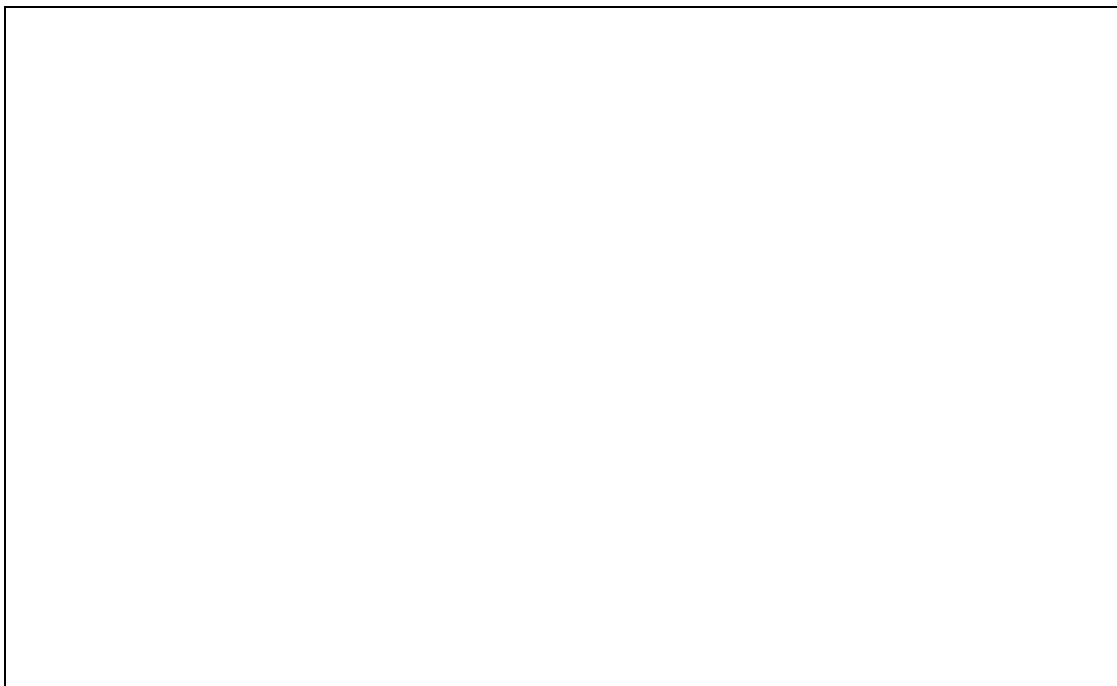
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5.5 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show assessment methods are compliant with the awarding body/organisations assessment tariff

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5.6 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and provide appropriate opportunities for formative assessment
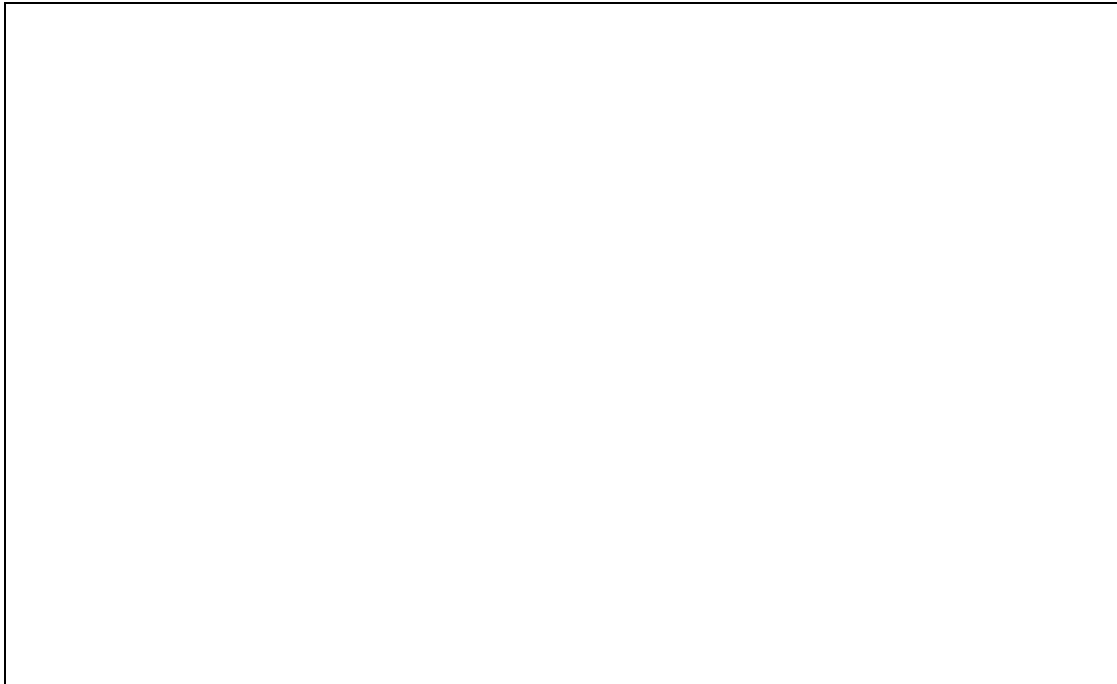
5.7 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and ensure that reassessment methods are clearly stated for each module

6. **Learning and Teaching**

6.1 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show that learning and teaching strategies are appropriate in terms of current thinking in the discipline concerned

6.2 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show that the learning and teaching strategies enable the delivery of the curriculum in a way which will enable students to achieve the intended learning outcomes

7.   **Learning Resources**

7.1   Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show that adequate learning resources (staff and non staff) are available to support delivery of the programme and student learning

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8.   **Marketability**

8.1   Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show that there is sufficient evidence to suggest that there would be demand for graduates of the programme

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8.2 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show that there is sufficient evidence to suggest that there would be sufficient demand for the programme from prospective students
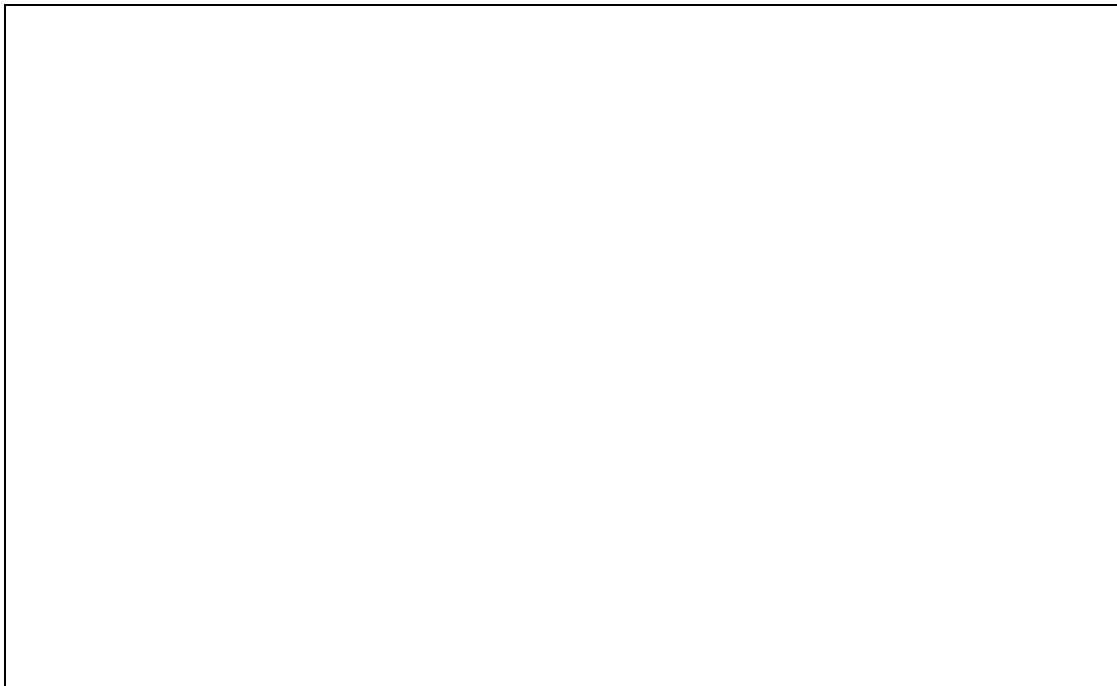
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9.   **Disabilities**

9.1 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show that there is evidence in the programmes (ILOs at programme or module level) or in methods of learning and teaching that the needs of disabled students have been taken into account or that the programme may create potential barriers
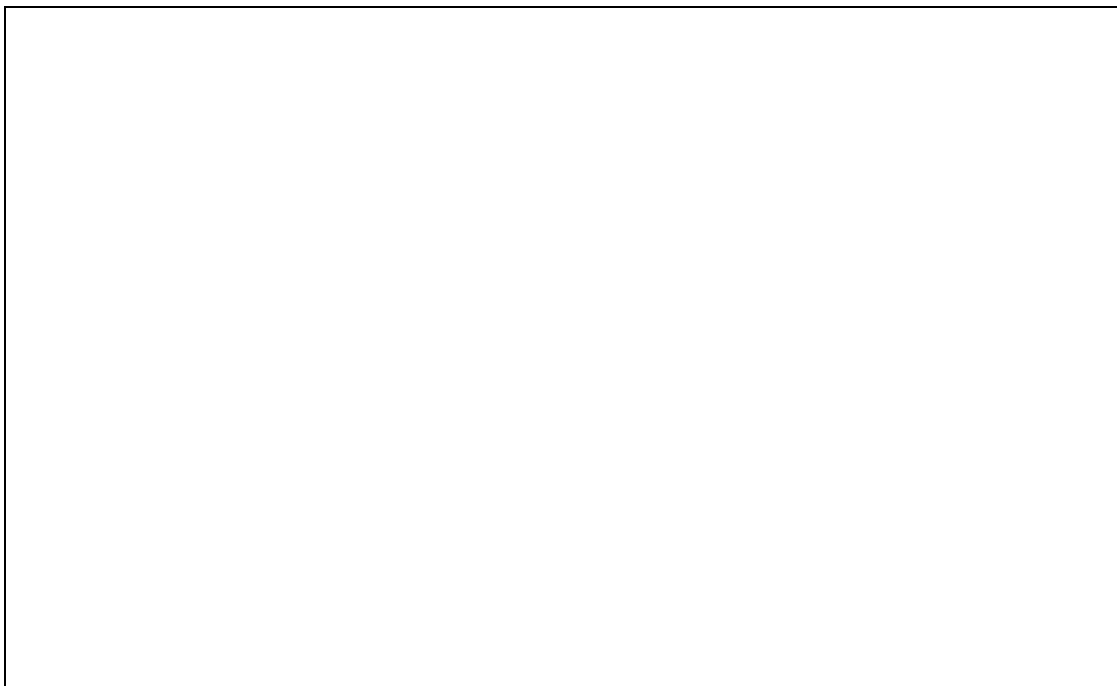
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9.2 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show where needed advice of the Inclusive Learning team has been obtained

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10 Foundation Degrees

10.1 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show how the proposal satisfies the awarding body/organisation requirements for Foundation Degrees

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11 **Distance taught provision / Flexible and Distributed Learning**

11.1 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show how the provision satisfies the requirements of the QAA Quality Code as it applies to flexible and distributed learning (also described as 'distance taught provision')

12 **E-learning**

12.1 Please outline in the box below/or reference the relevant section of the awarding body/organisation full programme proposal and show how the provision satisfies the requirements of the QAA Quality Code where it applies to e-learning

OUTCOME OF MEETING

Programme Approved

Yes ☐   No ☐

CONDITIONS OF APPROVAL

Action	Responsibility	Date met

Signed			
Name		**Date**	